



Communication Essentials LLC

Communication Redefined

LANGUAGE ACCESS / LANGUAGE JUSTICE

CONSULTING / TRAINING

INTERPRETATION / TRANSLATION





Who we are

Communication Essentials LLC is a minority-owned social enterprise, founded and led by immigrants with strong ties to many of the vibrant cultures that shape our collective home.

Our mission is to provide individualized, exceptional services that promote an equitable and inclusive culture, advancing the community so that our diversity is our greatest asset.

We provide customized language justice consultation, cross-cultural training, interpretation, translation, and language access services to meet your organization's needs.

We partner with organizations to serve the community, and through these partnerships, we promote fair and just access to the services that lead to prosperity for all.



Call or email

for equitable and efficient solutions

(717) 992-2885

amer@communicationessentialsllc.com

Our Guarantee



We invest in local causes

Train, support & retain skilled individuals at thriving wages

SOCIAL & ETHICAL RESPONSIBILITY

Minimize environmental impact with electronic processes

We uplift and amplify our partners' social missions

- ✓ We walk alongside our partners to advance their missions, supporting positive social impact.
- ✓ We offer customized, prompt, and effective solutions for the organization's unique needs.
- ✓ We help strengthen processes, identify areas of opportunity and find solutions.
- ✓ We match our certified and experienced interpreters/translators and other team members to our partners' goals and needs.
- ✓ We safeguard and use all reasonable measures to protect private information.
- ✓ We stand by the quality of our work, so we review and listen to ensure full satisfaction.

LEARN MORE AT:

communicationessentialsllc.com

Our Partners



I am grateful for the West Shore School District's partnership with Communication Essentials. Whether it be helping with a virtual parent conference or gaining access to staff who specialize in lesser-known languages, Mr. Al Fayadh and his team have always been able to find a solution to our needs. I truly appreciate the quick turnaround for interpretation services and translation requests, and the staff's willingness to go above and beyond to ensure we are able to communicate with our families in their preferred language.

—Brandy
English Language Development Educator West
Shore School District



I highly recommend Amer and his team at Communication Essentials. I have worked with them for many years on a full range of translation and interpretation services for everything from court cases to consular processing. They have always delivered high quality, affordable, and timely work for dozens of languages.

—Andy Mahon, Esq
Mattes & Mahon, P.C.



Our publishing company has used the services of Communication Essentials LLC on many occasions. The firm has translated both Portuguese and Japanese text into English for us. Their services have always been prompt and professional. We look forward to working with them in the future.

—Mark
Barron Publishing Co.



Our organization utilizes Communication Essentials LLC for a number of different services to help meet the unique needs of our staff and diverse clients. These services include interpretation, translation, and staff trainings related to diversity, equity, and inclusion. The Communication Essentials LLC staff are professional, reliable, responsive, and detail-oriented. The diversity trainings are individually tailored to meet our program's needs and focus on topics that help us better serve our clients and the community. We truly value our partnership with Communication Essentials LLC and the high-quality services they provide our staff, clients, and the community!

—Megan
Thrive to Five/Community Action Partnership



Our Services

CONSULTING

We uplift and strengthen our partners' missions and voices, supporting them to better achieve their goals. For that effect, we offer Language Justice, Language Access, and Multilingual and Cross-Cultural Community Engagement consultation backed up by years of serving diverse populations. This unique outlook allows us to walk with our partners to plan and execute a model to best serve a diverse community, identifying and utilizing a wide array of resources.

*All information provided is solely for general informational purposes and is not intended as legal advice.

MULTI-CULTURAL ENGAGEMENT

Multilingual/Multiethnic Civic Engagement, Community Outreach Consulting, and Community Outreach Support.

To successfully bridge the cultural and linguistic gap, communication channels, strategies and tools need to align with the habits and preferences of the intended audience. Be it for recruiting participants, enrolling individuals for services or ensuring campaigns and events are promoted effectively to drive up participation and attendance, our team is ready to support our partners to be as impactful as possible, by offering an array of services from coordination to consultation that are geared towards ensuring that the message arrives precisely and accurately.

TRAINING

Language, cultural and diversity trainings empower staff members to handle unfamiliar situations when interacting within multicultural communities. Our varied selection of trainings and topics satisfies a diverse range of needs, including fostering a more equitable and culturally informed workplace, training bilingual staff as interpreters, streamlining processes and workflow with language services, expanding outreach capacities through cross-cultural communication, contributing to professional growth and development, leading to better outcomes for the population served, among others.

LANGUAGE PROFICIENCY TESTING

Bilingual staff are an integral part of any organization that serves the community; however, different roles require different language skills to succeed. By offering recognizable and accredited language proficiency tests, both oral and written, we are able to test prospective candidates and current employees so that their skills can be celebrated and matched to their roles, as well as having a clear understanding of the areas of growth necessary for their continued development. As such, Language Testing is a valuable step towards efficient, adaptable, and linguistically and culturally informed staff that benefits both the organization and the population they serve.

INTERPRETATION

Our interpreters provide face-to-face, virtual or phone services to best meet your given setting. Interpretation allows for spoken language between a "source language" and a "target language" in real-time. This service is most often used to allow fast-paced accessibility and interaction in various settings such as: workplace, meetings, medical or legal appointments, community events, etcetera.

We work together with our partners to determine the best mode of interpretation between Simultaneous, Consecutive, Whispered, etcetera, considering appointment format, technology requirements, participants, and anything else. Every assignment is different, but our goal is for all of them to succeed.



DOCUMENT TRANSLATION

This service allows for written text from a “source language” to be conveyed in a “target text” while maintaining the original message and context. Communication Essentials LLC has a professional team of translators in many languages who can translate any text, including website text, into your chosen language.

We want all of our customers to experience an impressive level of professionalism while partnering with us, and that is why we take the additional steps to have our translator team review and edit documents to ensure clarity and uniformity throughout the piece, ensuring that the translations are context appropriate and take into account cultural and dialect differences that occur within the same language and across different populations.

MULTILINGUAL GRAPHIC DESIGN

Graphic design is a powerful tool to communicate ideas and information, but it can become overly complex when attempting to utilize different languages, as they have diverse size, alphabet, reading direction, layout, and other such requirements. That is why our dedicated team provides multilingual design services, ensuring that the message is conveyed exactly as intended, redesigning the layout to suit the different languages—including adjusting font sizes, alignment and text placement, non-Latin script display, proofreading, etcetera. Coupled with our translation services, we can take over the entire process from translating your copy to delivering a finalized and accurate result that you can use immediately for any communication needs.

WEBSITE TRANSLATION

Utilizing a combination of our translation and multilingual design services and web-development, we can ensure that your online presence is truly multilingual and culturally informed, so that it conveys the organization messaging accurately, avoiding the pitfalls and limitations of machine and automatic translation.

LIVE CAPTIONING

Live online captioning provides real-time captioning in the “target language” as the event takes place. Expert captioners transcribe the spoken word into text on a screen with nearly 100% accuracy and within 2-4 seconds. Participants will be able to follow along to the event in real time by reading the “target language” captioning.

VIDEO TRANSLATION, VOICE-OVER AND SUBTITLING

We provide voice-over service where the “source language” is replaced with a recording of the same content in the “target language”. The voice-over is heard during the playing of the original audio footage. Additionally, companies can opt to utilize the Subtitling service, in which expert captioners take video content from the “source language” and provide text transcription in the “target language.”

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Let's work together on custom, equitable and impactful solutions.

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